

# Family Service Society, Inc.

*Planting the Seeds for a Better Tomorrow*

## Vacancy Announcement

<b>Title:</b> Steuben County Community Services Clinic/Forensic Therapist (Full-Time) 37.5 Hours/Week (County Partnership Position)	
<b>Department:</b> Clinical Services	<b>Status:</b> Non-Exempt
<b>Location:</b> Bath, NY (Mental Health Clinic and Steuben County Jail)	<b>Salary:</b> Up to \$30.77 per hour or up to \$60,000 Annually

### **Position Summary:**

The Clinic/Forensic Therapist position is contracted through Family Service Society, Inc. and serves in the role of a therapist for the Steuben County Community Mental Health Center (SCCMHC). The Clinic/Forensic Therapist is responsible for conducting intake assessments, conducting individual, group and family therapy, as well as providing crisis services and making diagnostic determinations at both the clinic and jail setting. They will develop treatment plans as well as provide other necessary documentation. The Clinic/Forensic Therapist will interface with local providers and provide linkages to other services as needed.

### **Essential Responsibilities or Functions of the Position:**

- Responsible for conducting initial intake assessments.
- Responsible for making diagnostic determinations.
- Conduct individual therapy, group therapy and family therapy.
- Provision of crisis intervention services.
- Develops and maintains accurate and timely client-specific records, reports, billing, treatment plans and progress notes according to all oversight agencies.
- Responsible for making referrals as deemed appropriate.
- Will participate in training, supervision and multidisciplinary team meetings.
- Carries out all other duties and/or responsibilities as assigned by their Supervisor.

### **Education and Experience Requirements:**

Master's degree in social work or in Mental Health Counseling from a program approved by NYS Education Department is required, with a NYSED professional license as a LMSW, LCSW, or LMHC or LMFT, Ph.D, or PsyD. Limited permit holders are welcome to apply. Experience in working within a multidisciplinary team and a working knowledge and understanding of mental health diagnoses is preferred.

### **Typical Working Conditions:**

- Exposure category #1 (OSHA Blood borne Pathogens).
- Normal classroom and/or office environment.

**Typical Physical Demands:**

Requires ability to complete computer work, navigate stairs, and move office-related items.  
Requires ability to operate a computer keyboard, copier, telephone, and other office equipment.  
Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate reports.

**Knowledge, Skills and Abilities:**

The Clinic / Forensic Therapist must have skills in gathering, interpreting, and reporting information in addition to skills in written and verbal communication. Ability to make work plans and follow through on those plans independently and the ability to identify areas in need of improvement and recommend solutions is a must. The Clinic / Forensic Therapist will have good time management and organizational skills. Ability to liaison with external agencies is a must. Proficiency in computer skills is needed. The Clinic / Forensic Therapist must also have the ability to exercise initiative, problem-solving, decision-making. Sound clinical judgment and working knowledge of the DSM-V along with ICD-10 is required.

**Background Check:**

Must meet the requirements of the School Age Care, Day Care, and/or Mental Health Regulations regarding a State Central Register Clearance regarding history of abuse/maltreatment of children.

**About SCCMHC:**

Steuben County Community Mental Health Services is dedicated to creating an employee-centered work culture where all individuals feel valued and respected. We encourage candidates from all backgrounds to apply and join our team of professionals who are dedicated to our community's recovery & mental health care needs.

**Employment Opportunity Policy:**

Family Service Society, Inc. is committed to providing a nondiscriminatory employment environment for its employees. The policy of Family Service Society, Inc. is to fully comply with applicable federal, state, and local laws, rules, and regulations in the area of nondiscrimination in employment. Discrimination against employees and applicants due to race, color, religion, sex (including sexual harassment), sexual orientation, gender identity, gender national origin, disability, age, genetic information, gender expression, military, and veteran status is prohibited.

**Full-time Employee Benefits:**

Family Service Society, Inc offers robust benefit options to help you maintain overall health and well-being.:

- Medical – 4 different plans are offered to allow employees to choose the right coverage for them
- Dental
- Vision
- Flex Spending Account
- Life Insurance
- Optional Life Insurance
- 401(K) and Matching
- Employee Assistance and Wellness Program
- Tuition Reimbursement
- Staff Development Trainings

In addition to these benefits full-time employees are given a generous amount of paid time off.

- Generous Paid Time Off (32 days in the first year!)
- 12 Paid Holidays/Year

**Contact Information:**

Please complete the online application form and attach a cover letter and resume. Alternatively, candidates can email or mail a cover letter and resume to the contact person below. Applications will be accepted until the position is filled.

**Family Service Society, Inc.**

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